

Officer-In- Charge
A. B. N. Seal College
Cooch Behar

Date- 03.07.2018

Sub: Requisition for Computers and accessories

Respected Sir,

With due respect, I beg to state that the below mentioned Computers and accessories are highly essential for smooth running of the department. So I will be highly obliged if you kindly sanction the following.

Sl. No.	Name of article	No of article	Estimated Cost
1.	Lenovo Desktop (Core i3 (6 th Gen)/4GB DDR4/1 TB/ Windows 7(Original); Black, 50 cm × 56 cm × 13 cm,21.5 inch screen)	2 Pcs.	
2.	UPS (iBall Nirantar UPS-621V 600VA UPS with power protection)	2 Pcs.	
3.	Cartridge HP Laser Jet P1007 (Printer Model No. Canon MF4750)	2 Pcs	
4.	Cartridge HP Laser Jet 1022	2 Pcs.	
5.	iBall Style36 V2.0 USB High speed optical sensor technology mouse	8 pcs.	
6.	Sony USM32X/W2 32 GB Pen Drive	5 Pcs.	
Total			

Thanking you,

Yours faithfully,
Head *(Signature)*
Department of Mathematics
ABN Seal College
Cooch Behar, 786001, WB
Department of Mathematics
A. B. N. Seal College,
Cooch Behar

Officer-In- Charge
A. B. N. Seal College
Cooch Behar

Date- 03.07.2018

Sub: Requisition for Computers accessories from ICT fund

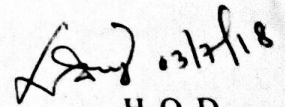
Respected Sir,

With due respect, I beg to state that the below mentioned Computers accessories are highly essential for smooth running of the department. So I will be highly obliged if you kindly sanction the following from the fund given to ICT.

Sl. No.	Name of article	No of article
1.	Antivirus (10 User)	-
2.	Internet connection in Department computers	-
3.	iBall Winner USB V2.0 Keyboard	5 Pcs.

Thanking you,

Yours faithfully,

 03/7/18

H. O. D.

Department of Mathematics
A. B. N. Seal College,
Cooch Behar

HEAD

**Department of Mathematics
A. B. N. Seal College
Cooch Behar-736101, WB**