



**Office of the Principal**  
**A. B. N. Seal College, Cooch Behar**  
**Government of West Bengal**  
**P. O. & Dist. Cooch Behar, Pin: 736101 (W. B.), India**  
**Tel: 03582-226112, e-mail: [cobabnsealcollege@gmail.com](mailto:cobabnsealcollege@gmail.com)**  
**Website: <http://abnscollge.org>**

Memo No: 549/23

Date: 29.08.2023

**NOTICE INVITING TENDER**  
**NITNO: WBHED/ABNSC/NIT-06/2023-2024**

**E-TENDER NOTICE INVITING QUOTATIONS FOR ENGAGEMENT OF FIRM / AGENCY FOR SUPPLY OF EQUIPMENT FOR CCTV SURVEILLANCE OF CENTRAL LIBRARY AS PER REUISITE OF A.B.N. SEAL COLLEGE, COOCHBEHAR, WEST BENGAL, PIN-736101**

Quotations are hereby invited by the Principal, A.B.N. Seal College, Cooch Behar from reputed and experienced registered/licensed service provider through [www.wbtenders.gov.in](http://www.wbtenders.gov.in) in strict adherence to the guidelines of e-tendering for the supply of the following items and/or services for the FY 2023-2024.

Interested parties may follow the instructions as given below for submission of their tenders in online mode. Price should be quoted in INR currency inclusive of all taxes.

<b>SL NO.</b>	<b>Name of the Work</b>	<b>EMD Amount</b>
1.	Supply Of Equipment for CCTV Surveillance of Central Library	<p>Rs.1000/-</p> <p><b>All Agencies have to deposit Initial amount of Rs.1000/-(Online) during online bidding, through NEFT/RTGS or NETBANKING</b></p> <p>As per Finance order No: 3975F(y) Dated: 28/07/2016.</p> <p><b>The excess amount (as Payment of 2% of total quoted rate as Earnest Money Deposit is mandatory) will be deducted form L1 bidder's final bill after calculating L1 price in the tender.</b></p>

## **General Instructions:**

In the event of e-tendering, intending bidder may download the tender documents from the website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate (DSC).

### **A. Submission of bids:**

Both Technical bid and Financial Bid are to be submitted concurrently. All papers must be submitted in English language.

### **B. Eligibility for submitting e-tender:**

Bonafied, reputed, professional and Government registered Firms/Agencies having valid Registration certificate, GST Registration certificate, PAN card in the name of the company, Current Trade license, P. Tax, PL & BS and IT return submitted for the last three financial years, other related licenses and registration certificates, if any, and also credentials and considering the nature of work having at least 2 year experience of performing similar nature of work in any Government / Public sector undertaking/ Educational institution.

SL.NO	ITEMS/SERVICE REQUIRED WITH SPECIFICATION	Quantity
I	DVR HIKVISION 32CH	1NO.
II	IR DOME CAMERA 2.4 MP HIKVISION	15 NOS.
III	IR BULLET CAMERA 2.4MP HIKVISION	4 NOS.
IV	CC CABLE CP PLUS 3+1.90 MTR	10 COILS
V	SMPS 16 CH ZEBRONICS	2 NOS.
VI	HDD 4TB SV SEAGATE	1 NO.
VII	WIRE CLIP 6MM	15 PACKS.
VIII	TV 32 INCH SAMSUNG	1 NO.
IX	PVC BOX 4"/4"	19 NOS.
X	BNC+DC CONNECTOR	18 SETS
XI	INSTALLATION CHARGE WITH ELECTRICIAN	18 SETS

### **C. Rules and Regulations:**

#### **1. The eligibility criteria are given below: -**

- The rates should remain valid for the period up to March 2024.
- Rate to be quoted inclusive of all charges. No other charges other than the contractual amount will be entertained.
- No Conditional/incomplete rate will be accepted under any circumstances.
- EMD exemption will be allowed for bidders with valid MSME / Udyam Registration certificate.
- Copy of PL & BS and Income Tax returns submitted for the last three financial years, GST Registration certificate, PAN No., Current Trade license, P. Tax, other related licenses and registration certificates, if any, and also credentials are to be submitted by the bidders while bidding.
- The tender inviting authority shall verify the above-mentioned documents (In original) which are mandatory for the participation before issuance of the work order.
- The vendors should submit the tender papers for individual items on company letter pad.
- Quotation must be submitted mentioning of levies, taxes, installation etc. along with any other cost thereon; failing which tender will be summarily rejected. All other legal documents must be furnished along with quotations.
- In case two or more technically qualified firms quote the same lowest price, i.e. more than one L1, then, the firm with superior credentials in the technical bid shall be awarded the contract.

- j. No prescribed form relating to this quotation is available in the College. Self-made format is acceptable.
- k. Payment of bills on its production will be made after successful completion of requisite services as per availability of fund from Govt. of West Bengal and through IFMS portal.
- l. GST TDS will be deducted as per Government rules.
- m. As per Government rules Income tax shall be deducted at source for payments against bills submitted.
- n. The tender bid will be out rightly rejected if it comes to the notice of the tender inviting authority during scrutiny that the credential or any other paper of a tender is fabricated etc.
- o. The under signed reserves the right of accepting or cancelling the tender without assigning any reason.
- p. The violation of any of the conditions will entitle cancellation of the order.
- q. All quotations shall remain valid up to 31<sup>st</sup> March, 2024.

## 2. Discretion of the College:

- a. College may seek documents from the bidder in addition to the documents sent by the mat the time of tender.
- b. The Principal, A.B.N. Seal College, reserves the right to accept/reject any or all the quotation without assigning any reason thereof.

## D. Date and Time Schedule of the E-tender:

Sl. No.	Particulars	Date & Time
1	<b>Date of uploading of Tender Notice &amp; other Documents (online) (Publishing Date)</b>	31-08-2023
2	<b>Bid submission start date (Online)</b>	31-08-2023 at 11.00 am
3	<b>Last date and time of submission of quotations (Online)</b>	08-09-2023 AT 3.00 PM
4	<b>Date and time of opening of quotations</b>	11-09-2023 AT 3.00 PM

Principal  
A.B.N. Seal College

ANNEXURE I

**FURNISHING BASIC INFORMATION**  
(To be furnished in the Company's official letter pad)

<b>1</b>	<b>Name of the Bidder</b>	
<b>2</b>	<b>Address for Communication</b>	
<b>3</b>	<b>Contact Number(s)</b>	
<b>4</b>	<b>E-mail ID</b>	
<b>5</b>	<b>Trade License No. (Please enclose copy of Trade License)</b>	
<b>6</b>	<b>PAN (Please enclose copy of PAN Card)</b>	
<b>7</b>	<b>GST No. (Please enclose copy of GST)</b>	
<b>8</b>	<b>Do you have previous experience for supplying equipment at Educational Institute of Higher Learning (Please enclose copy of Purchase order &amp; user list, if yes)</b>	<b>Yes/No (Please put tick mark)</b>
<b>9</b>	<b>Annual Turnover as per Audited P/L ACCOUNTS &amp; BALANCE SHEET</b>	<b>FY2020-21: Rs..... FY2021-22: Rs..... FY2022-23: Rs..... Average Annual Turnover: Rs.....</b>

I hereby declare that the above information is true and correct to the best of my knowledge and belief. In case of any false/wrong/misleading information, I shall be bound to take the decision taken by the College.

**Signature of the Bidder (With Seal)**